

UEA Undergraduate Bursary General Terms and Conditions 2025/26 Entry

Important and surprising terms and conditions

Bursaries may not be combined with other bursaries, but students may be eligible for scholarships in addition to any bursaries.

Support is provided for no more than four years even if the course is longer. A foundation year counts as one year of study towards your maximum of four years bursary support.

Payment of cash bursaries will be made in three instalments throughout the academic year.

- For student who commence their studies in September (standard start date) the payments will be made 25% of total will be paid in October, 25% of the total will be paid in February and 50% of the total will be paid in May.

What is a bursary?

A bursary is an award or payment made to support a student's education, awarded on the basis of household income or whether a student is care experienced or estranged from their family.

Students will receive a bursary from the University during every year of study for which they are eligible, for up to four years of undergraduate study.

The amount payable will be dependent upon:

- a student's household income as assessed by the relevant Student Loans Company¹ (household income shall be defined as either parental income, if student is classed as a dependent or students' own income if classed as an independent student).
- a student who has been classified by the relevant Student Loans Company as a care leaver or estranged from their family.

What UEA bursary scheme do these terms and conditions apply to?

1. Undergraduate students with an annual household income less than or equal to £20,000 – award of £1,600 per annum
2. Undergraduate students who are care leavers or estranged students – award of £3,000 per annum

About these terms

For UEA's Student General Terms and Conditions please refer to: <https://portal.uea.ac.uk/academic-calendar/general-regulations>

If successful in your application to UEA, you will be registered and enrolled with us as a full-time or part-time undergraduate student for a credit-bearing undergraduate programme under our Degree Regulations set out in the University Calendar. You must abide by our Charter, Statutes, Ordinances, Regulations and Policies in force.

¹ Throughout this document Student Loan Company refers to: Student Finance England, Student Finance Wales, Student Finance Northern Ireland or Student Awards Agency Scotland

We may make changes to these Terms from time to time and the version that is applicable to you will be those that were in force at the date of your first enrolment with us.

If you wish to decline a bursary offer from us prior to registering at the University please email bursaries@uea.ac.uk. We will then withdraw our bursary offer and confirm this in writing. Any offer of a place on one of our courses would not be affected.

Payment of a Bursary

Students do not need to apply for bursary support. The University will assess who is eligible using information provided by the Student Loan Company and will notify the student accordingly.

Bursaries shall be offered as a cash payment.

Payment of bursaries will be made in three instalments throughout the academic year.

- For students who commence their studies in September (standard start date) the payments will be: 25% of total will be paid in October, 25% of the total will be paid in February and 50% of the total will be paid in May.

Shortly after a student has completed the initial course registration process they will be advised of bursary eligibility.

Removal or Adjustment of a Bursary

Where a student is granted permission by the University for an interruption to study, the bursary shall not be payable during the period of interruption to study and shall be reassessed on return.

- The University reserves the right to obtain a refund in the event of a student gaining permission for an interruption to study.

Where a student changes the mode of their study from full-time to part-time, or vice-versa, any bursary to which the student was entitled shall be reassessed accordingly.

A student who is eligible for a reduction in gross fees - such as a year abroad, year in industry or as a member of staff - will then receive a proportional reduction on bursary. For example, students on year abroad pay 15% of fees and are, therefore, eligible for a maximum of 15% of their bursary.

If household income changes or a student becomes estranged, so, therefore, could the level of eligibility for a University Bursary. In cases where a change results in an increase/decrease or loss of eligibility, the University reserves the right to reclaim/increase the value of bursary under the revised eligibility. No bursary adjustments will be made after the close of the academic year (31st July).

Any bursary entitlement due to a student would be reduced pro rata on their withdrawing from the course or interruption to study, as per the University's [published cut-off dates](#). The University reserves the right to obtain a refund to the pro-rata amount in the event of withdrawal from the course. The University reserves the right to offset bursary awards against monies overdue.

Repayment of the Bursary

In the event that your Bursary is removed, you will be liable to pay us any relevant pro-rata amount, immediately on demand.

If we have made an error in calculating your Bursary and as a result you have received any funds to which you were not entitled, we may request that you repay us the amount overpaid and you will be liable to repay it to us within 30 days of our demand.

In addition to any other rights we may have at law to take action against you for recovery or repayment, the amount so outstanding will be treated by us as a sum due to us in accordance with our [General Regulations on Fees and Charges](#).

Marketing and Promotion

All successful Bursary holders may be asked to participate in University publicity. This may include but not be limited to public appearances, speeches, photographs, blogging and/tweeting or interviews.

How We May Use Your Personal Information

We will use the personal information we receive from Student Finance England to administer the Bursary scheme. We will retain all documents we receive in connection with the Bursary scheme along with your other student records in accordance with our [Data Protection Policy](#).

Once you are enrolled at UEA, the University will contact you using your University student email account. It is your responsibility to check this account regularly for important information regarding payment of your Bursary, and any other requests relating to the Bursary scheme.

The detailed eligibility criteria for each type of bursary can be found in the attached appendices.

Appendix 1

Undergraduate students with an annual household income less than or equal to £20,000

Eligibility Criteria

You are eligible for this bursary under these Terms if you meet all of the following criteria:

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- You are registered on an undergraduate degree course at UEA, including courses with a Foundation Year in September 2025 and are subject to the £9,250 fee.
- You are enrolled and attending as a student at the University at the time of payment.
- You are eligible for a tuition fee loan from the Student Loan Company.
- You have been means tested by the Student Loan Company and are eligible to pay fees at the rate applicable to Home Students.
- You have a qualifying annual household income less than or equal to £20,000 as assessed by the Student Loan Company (household income is defined as either parental income, if you are classed as a dependant or your own income if classed as an independent student).

Part time students who study a minimum of 50% full time equivalent (fte) will be eligible for UEA Bursary support. Any support given will be proportional to tuition fee paid.

Students not meeting these criteria are not eligible for this bursary, including those from the Channel Islands, the Isle of Man and those paying fees at the international rate. Some scholarships are available for International citizens, details can be found at www.uea.ac.uk/study/international/fees-and-funding/scholarships

Appendix 2

Undergraduate students who are care leavers or estranged students

Eligibility Criteria

You are eligible for this bursary under these Terms if you meet all of the following criteria:

- You are registered on an undergraduate degree course at UEA, including courses with a Foundation Year in September 2025 and are subject to the £9,250 fee.
- You are enrolled and attending as a student at the University at the time of payment.
- You are eligible for a tuition fee loan from the Student Loan Company.
- Your Student Loan Company application confirms that you are someone who has been categorised someone:
 - Who is 24 years of age or younger at enrolment and has been categorised as a Care Leaver **OR**
 - Who is 24 years of age or younger and is categorised as Estranged.